



# Our NEW isolved release goes live:

November 3rd, 2023

Release v9.21 has some exciting new additions! We are working hard to provide the best tools for you and your team.

## In this release:

- Remove Inactive Timeout
- 12 Hour Authentication Change
- Hide Inactive Clocks
- Organizational Chart Updates
- Assignments by Hire Date
- Screen Updates

## Architecture

### Remove Inactive Timeout

The Inactive Timeout option has been removed from the Adaptive Setup screen. The timeout option is now set system wide at 15 minutes for AEE. The Multifactor Authentication period remains at 12 hours.

This means that users who are inactive while using AEE for more than 15 minutes will be signed off automatically.

#### Adaptive Setup

Setup **Other Options** Employee Documents

Edit Refresh Save Cancel

#### Other Options

ESS Activation Email Template:

Hide Checks Until Pay Date

Force Logout On Close ⓘ

#### Electronic Consent

Activate Electronic Signature Consent

Override Paper Comm Fee:  Default communications fee is 'no charge'

Override Paper Delivery Addr:  Default is Company Legal Address

#### Year End Tax Forms Electronic Consent

Activate Year End Tax Form Electronic Consent

YE Tax Form Email Template:  ⓘ

#### Restricted Fields

Field Name	Manager Access	Supervisor Access
Salary:	<input type="text" value="Not Restricted"/>	<input type="text" value="Not Restricted"/>

Mask: ##### Mask: #####

#### Custom Tile

Copy logo from Legal Company

Upload Logo Image:



Link URL

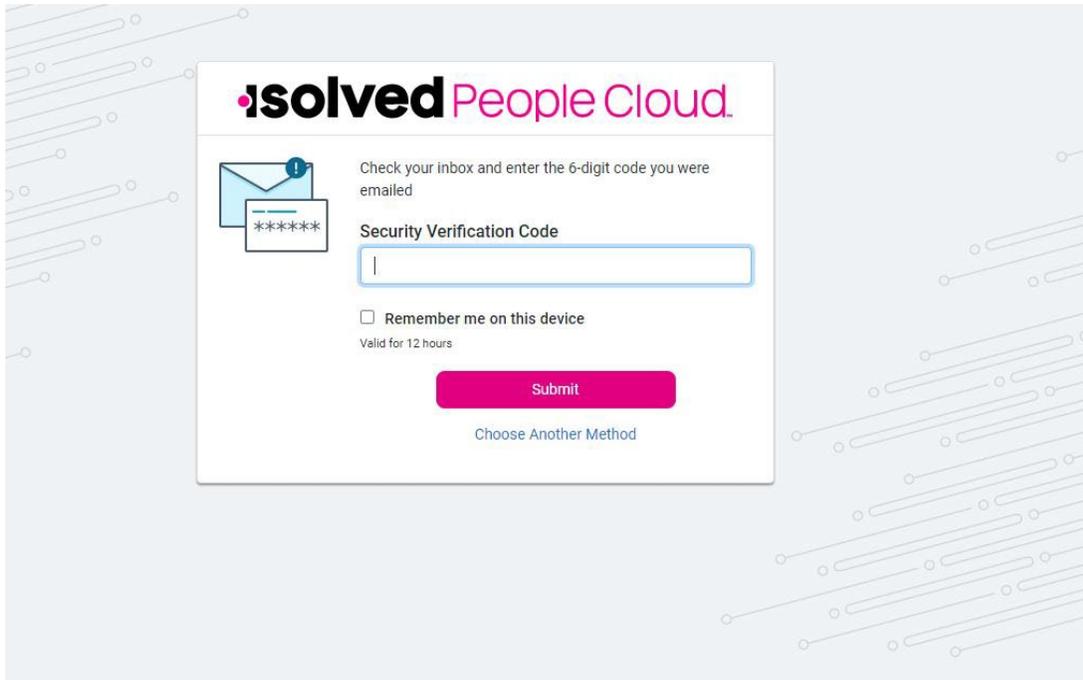
ⓘ



## Mobile App 12 Hour Authentication Change

When using Multifactor Authentication to log in, the user will have the option to keep the authentication good for 12 hours. Users will still have to sign in as they normally would, but can skip the Multifactor Authentication if it has been within 12 hours of their last log in. Note: Users do not want to use this feature on a shared device where someone else can access the device while the authentication is still valid.

**Note:** This is only for the mobile app at this time.



## Time

### Hide Inactive Clocks

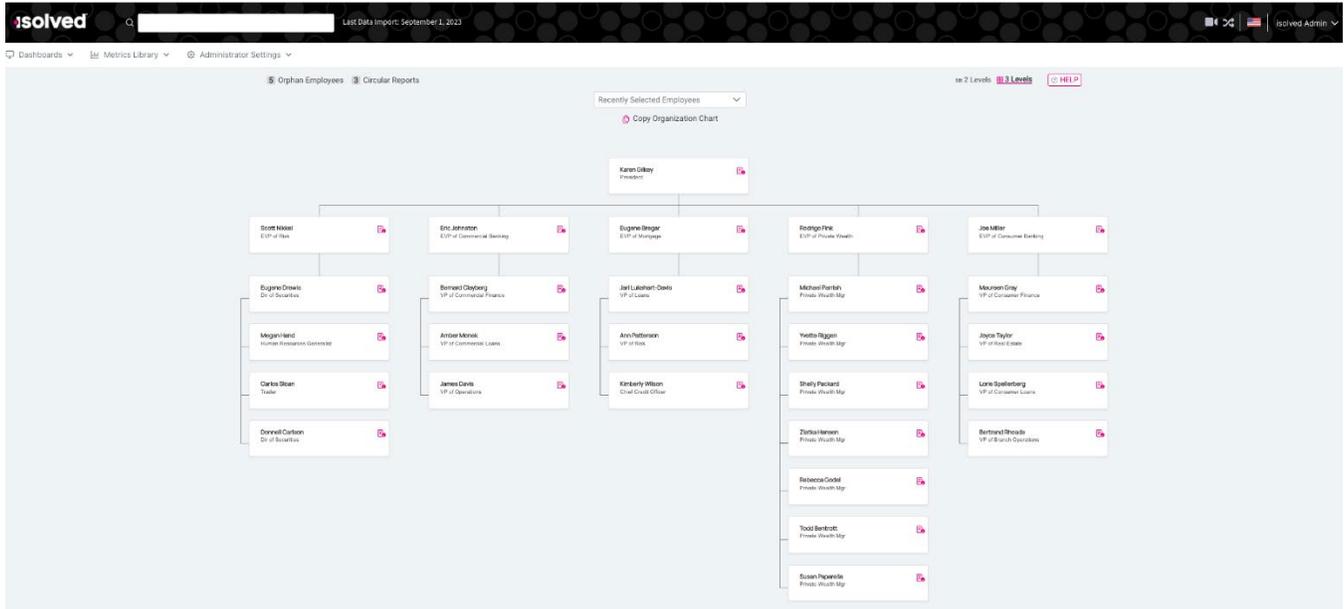
Users now have the option to Hide Inactive Clocks when on the Manage Clocks screen. By default, only active clocks are shown on the list. In the upper left corner of the page, users now have an option to sort clocks by all, active and inactive.

## PPA

### Organizational Chart Updates

The functionality for viewing and moving around within the organization chart has been improved. The chart should now populate automatically based on the company setup. There has also been a pink help button added to the top right of the page to help users in the event their Organizational Chart is not populating as they expected. Note: Any “orphaned employees” who do not report to anyone, will not show up in the chart.

The copy chart feature has been temporarily removed and will be back in a release or two when the functionality has been fixed.



## Learn and Grow

### Assignments by Hire Date

Users can now choose to make assignments due based on the hire date of one or more employees. Users can choose:

- After hire date
- Before hire date
- Between hire dates

For example, a user can select multiple employees, select the “due date based on hire date” option, and set the due date interval. The system will automatically assign individual due dates for each employee based on their hire date.

Hire Date Filter

None

Due Date Settings

Due Date by Hire Date

Due Date Interval

Week(s)

Due Date Value

5

Evergreen ?

No

Reset Progress On Send ?

No

**SAVE ASSIGNMENT**

The screenshot below shows the “between hire dates” screen layout. The users get an extra date to choose from so they can further refine the employees selected.

Hire Date Filter

Between Dates

Hired After Date \*

10/01/2023

Hired Before Date \*

10/31/2023

Due Date Settings

Set Due Date

Due date:

01/24/2024

Evergreen ?

No

Reset Progress On Send ?

No

**SAVE ASSIGNMENT**

## Screen Updates

Over the next few months, you will see that we are refreshing several screens, moving them to a more modern look using the new grid style that you have already seen on other newer screens. The overall functionality stays the same with some differences noted below.

This is an example of the new screen, where you can sort, filter, group, and view all pieces of information:

Prior Employment isolved University

Expand All Groups Collapse All Groups Clear Grouping/Filters

Drag a column header here to group by that column

Employer	Job Title	Job Description	Start Date ↓	End Date	Ending Salary	Change Reason	Manager/Reference	Location
ABC Finance Company	Project Manager		1/16/2012	6/25/2020		Reduction in staff		
Big Box Retailer	Stockperson		12/5/2010	1/15/2012	\$10.00 per hour	Finished school		

The screens that will be updated with this release:

- **Client Management > Tables > Compensation Plans**
  - Updated Grid Layout
  - Users can export data.
  - Added filtering for each column.
- **System Management > Client Administration > Legal Misc Fields**
  - A search bar was added.
  - Updated Grid Layout
  - Users can export data.
  - Added filtering for “Data Type” column.
- **Employee Admin Tools > Employee Utilities > Employee Change Log**
  - A search bar was added.
  - Updated Grid Layout
  - Users can export data.
  - Added filtering for each column.
  - Users can now select multiple tables
  - The default date is now in the current month